



## NEW STUDENTS 2017-2018 SCHOOL YEAR

Kindergarten/First Grade Round-Up at Mays Chapel Elementary School has been scheduled for Tuesday, May 16, 2017. Children born between September 2, 2011 and September 1, 2012 will be kindergarten age for the 2017-2018 school year and should attend round-up. Children born between September 2, 2010 and September 1, 2011, and presently in a private kindergarten program who plan to attend Mays Chapel for first grade next year, will also need to register on May 16<sup>th</sup>.

Screening for prekindergarten age students will be held on Tuesday, May 23, 2017. Children born between September 2, 2012 and September 1, 2013 are eligible to apply for the prekindergarten program. Code of Maryland Regulations (COMAR) mandate that automatic eligibility for a prekindergarten program will occur when a child meets the age of entry guidelines and is at least one of the following:

- Is from an economically disadvantaged background (i.e. eligible for free or reduced-price meal program as established by the U.S. Department of Agriculture).
- Is homeless

In addition, the Individuals with Disabilities Education Act (IDEA) provides that a child is automatically eligible for prekindergarten if the child:

- Has been identified through the IEP team process with the development of an IEP as necessitating special education classroom instruction within a general education setting.

Children who do not meet the automatic criteria for eligibility listed above will be considered for prekindergarten enrollment based upon availability of space and prioritized criteria.

If you have a child, or children, eligible for either of these programs, please complete the information sheet located in this newsletter and return to the school office. You will find registration requirements listed on the following page. If you have already submitted information for your child to attend screening, it is not necessary to complete this form again. Also, children presently in the prekindergarten program **do not** need to attend kindergarten round-up.

We would appreciate you sharing this information with neighbors who would not receive a newsletter, but have children who would be eligible to attend Mays Chapel Elementary School next school year. Early registration helps us in planning effectively for the upcoming school year.

If you have any questions, please contact Mrs. Eccleston at 443-809-4134.



## **Baltimore County Public Schools New Student Enrollment**

These requirements do not apply for homeless students. If you are experiencing housing problems, please notify school personnel immediately so we may assist with the enrollment process under the federal law, McKinney-Vento.

Welcome to Baltimore County Public Schools! We are proud of our school system and believe your child will receive a quality education in our schools. The Annotated Code of Maryland and Baltimore County regulations require that a number of documents be presented at the time of enrollment in a public school. Please carefully review the guidelines below and bring all necessary documents with you at the time of enrollment.

### **for the child, you will need:**

1. birth certificate or baptismal certificate for the child
2. the child's immunization record from a doctor or the previous school
3. withdrawal packet from the previous school that includes credits earned and current report card
4. standardized test scores, if available
5. Maryland Student Withdrawal/Transfer Record (if from a Maryland school)

### **for the parent, you will need:**

1. a photo ID for the parent, such as driver's license (If the ID includes an address, it must match the address being used for registration.)
2. in the case of court involvement regarding custody, you will need documentation of custody

### **for proof of residency, you will need:**

**proof of ownership**, such as deed, signed settlement sheet, title, mortgage coupon book, or tax bill

**OR a copy of your lease, dated and signed** (If your lease is from a private individual rather than a rental company, you will also need the landlord to provide proof of ownership for the property.)

## **PLUS:**

**three current documents**, dated within the previous 60 days, to prove name and address, such as bank statement, credit card statement, utility bill, cable bill, phone bill

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- If you and your child are living with a relative or friend, you must be approved for **"shared domicile"** enrollment through the local school's Pupil Personnel Worker. The school will help you with contact information. If your living arrangement is the result of loss of housing or other economic issue, please notify school personnel immediately so that we may assist with the enrollment process under the federal law, McKinney-Vento. Shared domicile arrangements must be renewed for each school year. We appreciate your patience with this process.
  - All non-resident students, agency placed, kinship care, and family hardship, must be processed by a Pupil Personnel Worker prior to enrollment in a Baltimore County school.
  - A student who has fraudulently enrolled in a Baltimore County school will receive written notification from the principal of withdrawal in 10 days. Parents will be responsible for tuition for the time spent in a Baltimore County school.

**PLEASE COMPLETE AND RETURN THIS FORM TO THE SCHOOL OFFICE**

**KINDERGARTEN/FIRST GRADE ROUND-UP**

**TUESDAY, MAY 16, 2017**

**Kindergarten – for children born September 2, 2011 – September 1, 2012**

**First Grade – for children born September 2, 2010 – September 1, 2011**

Name of Child: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Name of Parent(s)/Guardian(s): \_\_\_\_\_

Address: \_\_\_\_\_ Apt. No. \_\_\_\_\_

City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Was your child born in another country: Yes \_\_\_\_\_ No \_\_\_\_\_

Is a language other than English spoken in the home? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what language? \_\_\_\_\_

Name(s) of sibling(s) at Mays Chapel: \_\_\_\_\_



**PREKINDERGARTEN SCREENING**

**TUESDAY, MAY 23, 2017**

**For children born September 2, 2012 – September 1, 2013**

Name of Child: \_\_\_\_\_

Birth Date: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Name of Parent(s)/Guardian(s): \_\_\_\_\_

Address: \_\_\_\_\_ Apt. No. \_\_\_\_\_

City: \_\_\_\_\_ ZIP: \_\_\_\_\_

Primary Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Was your child born in another country: Yes \_\_\_\_\_ No \_\_\_\_\_

Is a language other than English spoken in the home? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, what language? \_\_\_\_\_

Name(s) of sibling(s) at Mays Chapel: \_\_\_\_\_